

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Bruce Bernard/797-1240

SUBJECT: Resolution

AFFECTED DISTRICT: Townwide

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE REASSIGNMENT OF PERMANENT EMPLOYEES AND HIRING TEMPORARY EMPLOYEES.

REPORT IN BRIEF: Resolution for disaster event in relation to personnel, equipment and debris removal operations. Resolution will meet FEMA guidelines for reimbursement procedures.

PREVIOUS ACTIONS: Not applicable

CONCURRENCES: Ashbritt contract already in place.

FISCAL IMPACT:

Has request been budgeted? FEMA reimbursable

If yes, expected cost:

Account Name:

RECOMMENDATION(S): Motion to approve the resolution.

Attachment(s): Resolution

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE REASSIGNMENT OF PERMANENT EMPLOYEES AND HIRING TEMPORARY EMPLOYEES.

WHEREAS, the Town of Davie, hereinafter referred to as "The Town," could be effected by a disaster event; and

WHEREAS, the Town can be a subgrantee under any presidential declaration of disaster by FEMA; and

WHEREAS, the Town accepts the responsibility to conduct the recovery program on behalf of its citizens; and

WHEREAS, the Town must provide sufficient manpower to conduct the recovery program and process; and

WHEREAS, the Town will reassign permanent employees and/or hire additional temporary employees as disaster-specific personnel to coordinate, conduct and carry out the disaster recovery effort; and

WHEREAS, all such disaster-specific reassignments and/or disaster-specific temporary hires will not exceed one year or the completion of the specific recovery functions, whichever comes first; and

WHEREAS, the Town Administrator and/or the Emergency Management Coordinator will report the status of such disaster-specific reassignments and/or disaster-specific temporary employees to the Council every sixty (60) days;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council does hereby approve and authorize the Town Administrator to make disaster-specific reassignments and/or hire disaster-specific temporary employees for the purposes and time limits set out in this resolution.

SECTION 2. The Town Council requires that the Town Administrator and/or Recovery Team Director shall establish the criteria and process for Department Heads to request such disaster-specific reassignments and/or the hiring of disaster-specific temporary employees.

SECTION 3. This special authority may not be re-designated or reassigned without the concurrence of the Council.

SECTION 4. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2004.

MAYOR/COUNCIL MEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2004.

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